

APRIL 2024 CITY HALL FUNCTION APPLICATIONS

NAME OF ORGANISATION	FUNCTION DATE	FUNCTION DESCRIPTION	CRITERIA MET	ROOM CHARGE	HOSPITALITY OFFERED	CIVIC HQ RECOMMEND
2024 EVENTS						
Institute of Public Health	26 September 2024	Alcohol Awareness engagement to improve the understanding of the health savings of minimum unit pricing of alcohol in Northern Ireland. Numbers attending – 160	D	Charge £115	No hospitality	Approve No Charge No Hospitality
Ulster Supported Employment and Learning	9 October 2024	Graduation Ceremony celebrating a milestone for young people with Special Educational Needs and Disabilities (SEND) who completed their journey through the Skills for Life and Work programme. Numbers attending – 160	C & D	No charge - Complimentary as Charity	Yes, Tea and Coffee Reception	Approve No Charge Tea and Coffee Reception <i>£500 given to their chosen caterer</i>
Glór na Móna	19 October 2024	20th Anniversary Celebration- Drinks Reception, Dinner, Speeches and entertainment. Numbers attending – 350	C & D	No charge as charity	Yes, Wine Reception as significant anniversary	Approve No Charge Wine Reception <i>£500 given to their chosen caterer for wine on arrival</i>
2025 EVENTS						
The Scout Association, Northern Ireland Scout Council	3 January 2025	Chief Scout's Award and Queen's Scout Award Presentation – 120 young people receiving awards and attending a reception. Numbers attending - 450	B & D	No charge - Complimentary as Charity	Yes tea and coffee reception as charity	Approve No Charge Yes Hospitality £500 given to their chosen caterer for reception
Holocaust Memorial Day Trust	23 January 2025	Northern Ireland regional ceremony to mark Holocaust Memorial Day 2025 -	C	No (charity)	No hospitality <i>(funding provided)</i>	Approve No Charge No hospitality

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		<p>a time for all to remember the millions of people killed in the Holocaust and subsequent genocides in Cambodia, Rwanda, Bosnia and Darfur. The event is the official Northern Ireland commemoration of the Holocaust.</p> <p>Numbers attending – 350</p>				
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